



# SPECIAL MEETING NOTICE EDMONDS DIVERSITY COMMISSION RETREAT

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The **Edmonds Diversity Commission will meet on Friday, April 21, 2017 at 3 p.m.** The purpose of the meeting is a for the Diversity Commission. The agenda for the retreat is attached. Public comment will be accepted at the meeting.

The meeting will be held in the **Brackett Meeting Room, Edmonds City Hall, 121 5<sup>th</sup> Avenue North, Edmonds.**

The public is welcome to attend the meeting.

Posted/Mailed: April 20, 2017

POSTED:

City Hall  
Edmonds Library  
Edmonds Post Office  
Public Safety

EMAILED:

Newspapers  
The Herald  
The Seattle Times  
The Edmonds Beacon

Radio Stations

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KSER  
KRKO  
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## **SPECIAL MEETING**

### Edmonds Diversity Commission

#### **AGENDA**

Edmonds City Hall  
121 5<sup>th</sup> Ave N, Edmonds, WA 98020  
Friday, April 21, 2017  
3 – 6 PM

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#### 3:00 P.M. - CALL TO ORDER

1. Roll Call
  2. Mission, vision statement discussion
  3. Joint discussion on guiding principles
  4. Operational issues/discussion:
    - Subcommittees
    - Materials and resources for Commissioners
    - Attendance and participation
    - General membership issues
    - Training/member support
    - Volunteers
    - Work Plan ideas and general parameters
- Adjourn –

Next regular meeting: May 3, 2017, 6PM

#### **Guiding Principles**

To ensure we meet our responsibilities as a Commission, we agree to:

- start and end our meetings on time
- demonstrate our respect for our fellow Commissioners, the City of Edmonds, and the citizens we represent by: being present, being prepared, actively listening, participating in meetings, completing our individual assignments, and holding ourselves accountable
- “step up and step back”
- establish goals and action plans that are results oriented
- establish subcommittees as needed
- engage in courageous, honest, and open dialogue when faced with difficult issues or questions
- utilize the “Ouch Rule” (assume positive intent; resist the temptation to be offended)
- embrace the education opportunities presented through the Commission meetings
- strive to make decisions by consensus. In a case where consensus cannot be reached after a reasonable attempt has been made, the Chairperson may call for a majority vote.