



CEMETERY BOARD AGENDA

Thursday, October 17, 2019 – 4:00 PM

Frances Anderson Center

| TIME | AGENDA ITEM | | | | | | | | | | | | | | | | | | | | | | | |
|-----------------|---|-------|-------|-------------|-------|-------------|---------------|--------------------|--|--|----|---------------|--|--|----|-----------------|------------------|--|--|----|-------------------|--|--|----|
| 1 Min | I. CALL TO ORDER | | | | | | | | | | | | | | | | | | | | | | | |
| 3 Min | II. MINUTES TO REVIEW for September Approval | | | | | | | | | | | | | | | | | | | | | | | |
| 4 Min | III. Chair's Report <ul style="list-style-type: none"> a. Reports from Customer Satisfaction Survey b. Vice-President replacement c. Vivian Olson to attend in November | | | | | | | | | | | | | | | | | | | | | | | |
| 10 Min | IV. STAFF/ADMINISTRATIVE REPORT:Rich <ul style="list-style-type: none"> a. Cemetery Sales and burials b. Financial Reports c. Mapping Project | | | | | | | | | | | | | | | | | | | | | | | |
| | <table border="1"> <thead> <tr> <th colspan="2"></th> <th>Month</th> <th>Total</th> <th>Projections</th> </tr> </thead> <tbody> <tr> <td rowspan="2">SALES:</td> <td>GRAVE SALES</td> <td></td> <td></td> <td>40</td> </tr> <tr> <td>NICHES</td> <td></td> <td></td> <td>25</td> </tr> <tr> <td rowspan="2">BURIALS:</td> <td>IN GROUND</td> <td></td> <td></td> <td>55</td> </tr> <tr> <td>INURNMENTS</td> <td></td> <td></td> <td>25</td> </tr> </tbody> </table> | | | Month | Total | Projections | SALES: | GRAVE SALES | | | 40 | NICHES | | | 25 | BURIALS: | IN GROUND | | | 55 | INURNMENTS | | | 25 |
| | | Month | Total | Projections | | | | | | | | | | | | | | | | | | | | |
| SALES: | GRAVE SALES | | | 40 | | | | | | | | | | | | | | | | | | | | |
| | NICHES | | | 25 | | | | | | | | | | | | | | | | | | | | |
| BURIALS: | IN GROUND | | | 55 | | | | | | | | | | | | | | | | | | | | |
| | INURNMENTS | | | 25 | | | | | | | | | | | | | | | | | | | | |
| 30 Min | V. Old Business <ul style="list-style-type: none"> a. Advertising discussion: My Edmonds News and Edmonds Theater b. Walk Back In Time Planning for 2020 c. Financial discussion on different funds | | | | | | | | | | | | | | | | | | | | | | | |
| 6 M | VI. New Business <ul style="list-style-type: none"> A. Other B. Additional Board members? | | | | | | | | | | | | | | | | | | | | | | | |
| 5 Min | VII. ANNOUNCEMENTS | | | | | | | | | | | | | | | | | | | | | | | |
| 1 Min | VIII. ADJOURNMENT | | | | | | | | | | | | | | | | | | | | | | | |

Next Meeting – Thursday, November 21, 2019 at Frances Anderson Building, Rm. 113



Meetings are open to the public. Parking and meeting rooms are accessible for persons with disabilities. Contact the City Clerk at 425-771-0245 with 24 hour advance notice for other special accommodations