



AGENDA
SPECIAL MEETING
Edmonds Diversity Commission

Edmonds Senior Center
220 Railroad Ave, Edmonds, WA 98020
Wednesday, July 12, 2017
6:00PM – 8:00PM

6:00 P.M. - CALL TO ORDER

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| | 1. Roll Call |
| 5 min. | 2. Approval of Agenda |
| 5 min. | 3. Approval of June 7 & June 21, 2017 Meeting Summary |
| 10 min. | 4. Public Comment (3 minutes per speaker) |
| 10 min. | 5. Update from the city (Patrick and Adrienne) |
| 20 min. | 6. Al Compaan/Edmonds Police Chief
Police response/and update on Madrona school graffiti incident. |
| 10 min. | 7. 2017 Budget update |
| 50 min. | 8. 2017 Work Plan:
- Events Group Update/4 th of July parade review/Mini grant program.
- Partnership Group Update
- Policy Group Update/Indigenous Day update (Diana) |
| 10 min. | 9. New Business, Commissioners' corner. |

Adjourn –

Next regular meeting: Wednesday August 2, 2017, 6PM

Guiding Principles

To ensure we meet our responsibilities as a Commission, we agree to:

- start and end our meetings on time
- demonstrate our respect for our fellow Commissioners, the City of Edmonds, and the citizens we represent by: being present, being prepared, actively listening, participating in meetings, completing our individual assignments, and holding ourselves accountable
- “step up and step back”
- establish goals and action plans that are results oriented
- establish subcommittees as needed
- engage in courageous, honest, and open dialogue when faced with difficult issues or questions
- utilize the “Ouch Rule” (assume positive intent; resist the temptation to be offended)
- embrace the education opportunities presented through the Commission meetings
- strive to make decisions by consensus. In a case where consensus cannot be reached after a reasonable attempt has been made, the Chairperson may call for a majority vote.

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**CITY OF EDMONDS
DIVERSITY COMMISSION
June 7, 2017**

COMMISSIONERS PRESENT

Ed Dorame – Chair
Maria Montalvo – Vice Chair
Tung Bui
Diana White
Donnie Griffin
Dean Olson
Pat Valle
Mario Brown – left at 6:45 p.m.
Councilmember Adrienne Fraley-Monillas, *ex officio*

COMMISSIONERS ABSENT

None

STAFF PRESENT

Patrick Doherty, *ED/CS Director*
Cindi Cruz, *ED/CS Program Coordinator*

1. **Roll Call:** Call to order at 6:05 p.m.
2. **Approval of Agenda:** The agenda approved by consensus.
3. **Approval of Meeting Summary of May 3 and May 31:** Summary minutes approved as submitted by consensus.
4. **Public Comment:** Sarah said she is looking forward to serving on the Diversity Commission after being recommended by the Commission for approval on May 31. (Her appointment is on the City Council agenda for confirmation on June 13, 2017.)

Mario Brown is resigning as of tonight from the Commission due to purchasing a house out of the Edmonds city limits.

5. **Update from the City:** Attendance code changes – Patrick addressed the vacancy created by Mario’s resignation and the appointment process. City code concerning Diversity Commission appointments will be changed effective 6/20/17 to allow appointment of the 2nd ranked applicant interviewed last week. The Commission can have a special meeting on June 21 to appoint the applicant. Meeting location will be confirmed and Commission advised. Will e-mail commissioners to determine if there is a quorum. Adrienne did not have any update. Diana discussed Shoreline Management Program (SMP) process being discussed at City Council (CC) and the inclusion of the Tulalip Tribes to the SMP process regarding the marsh. CC added specific requirement of a baseline study of the marsh to base any future developments’ site-specific project proposals. Fish habitat, indigenous to the area, etc. is the reason for this baseline study.
6. **2017 Work Plan:**

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Policy Group Update – Ed, Donnie, & Pat: interviewed Al Compaan, Police Chief. Attached to agenda packet are policies the PD has put into place to address discrimination, harassment, rules of conduct, immigration violations, and nepotism along with Chief Compaan's expectations. These policies were incorporated earlier this year into their policy manual. Chief Compaan would like to come and speak to commission monthly, quarterly, etc. whenever the Commission would like to schedule. Would like to be helpful and communicate with Commission and public. Discrimination, harassment, etc. training is every 5 years. Immigration addressed in policy along with civil rights, etc. What are the proactive steps that the Commission could recommend? Additional harassment training? Purpose of these interviews is creating relationships with City and community leadership. The Chief welcomes feedback from Commission on suggests for improvement. The immigrant community can be afraid to contact authorities to report crimes, etc. Social worker to be shared between Lynnwood and Edmonds is approximately two weeks away from being hired. School district is trying to reinstitute the police officer on site at the high schools - could costs be shared with City and school district? For some ethnic groups having a police officer on site at the school can feel threatening. Requires specialized training to know how to react and deal with students of different ethnic backgrounds. Woman officer and/or officer of color could be accepted in a positive way. Information gathering position at this time referred to Diversity Initiative done by City Bellevue to make some recommendations back to the City moving forward.

Donnie reported on interview of Carrie Hite, Parks, Rec, & Cultural Services Director. Ms. Hite is very culturally competent. She feels that staff is not getting as much training and support as needed. An example of a diverse community to serve for parks and rec is the Ballinger area. Parks cited the example of choosing equipment based on community needs/wants. Wants to do what is right for community and population. Will come to Diversity Commission to speak. Value in Commission is drawing diverse people together. These are goals to work towards and determine a way to budget for these things that are important to the community. Have plan, goals, etc. increase chances of budgeting more.

Audience comment: Ardeth Weed – pleased they are making these steps, gathering information, ask for sharing of more ideas, training.

Next interviews are with Adrienne, Shane, Patrick, and a Ed!/BID representative.

Partnership Group Update – With Misha out of state there is nothing to report at this time.

Events Group Update/4th of July parade planning – Patrick discussed the grants program to encourage outside groups to create and produce events. He has drafted criteria for consideration and explained proposed process. Twice a year but this year would probably only be once because of the late start date. Could make it quarterly but lower the dollar amount. Could tentatively approve and have Patrick, Ed, & Maria finalize the criteria and issue a call for applications. Some concerns about too much for Commission and staff if this is more work. Review team could be a subgroup. Agreed by consensus to proceed with program. Issues to work through amount of money to use for 2017 propose up to \$1,000. Applications will be due on July 24. Leave options open to have additional application round(s) if not enough applications are received for 2017.

Film series: Patrick has approached Edmonds Theater on Sat/Sun 12 – 2 p.m., would charge approximately \$100 per event, ECA is willing to help with advertising by sending info to their patron base. The films would be one per month and approximately six per year. Would

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like to have some movie series events outside the downtown area of Edmonds. Bring cost of movie series information to next month's meeting.

Fourth of July parade: The application for entry in parade has been made and paid for. Identify groups to participate in parade planning. Reach out to partnership groups that have already been identified. Meeting place for parade marchers to be posted by other groups. Suggest hand out fliers for information. 500-600 fliers. Agree by consensus a budget up to \$200 for parade costs including purchasing leis and \$25 fee for parade.

7. **Indigenous Day resolution:**

Diana is reaching out to students to help with endeavor to present to City Council proposal to recognize Indigenous Day replacing Columbus Day. Students have been active in recognizing diversity issues so it is felt they should be included in this opportunity for education. Will proceed but it is end of school year so it could be better to start at beginning of school year in September.

8. **New Business, Commissioner's Corner:** Pat works in Shoreline School District and their Board approved an ethnic policy and procedures just this past week for entire district. Donnie mentioned the seminar/workshop the Ubuntu Expose an NAACP and Edmonds CC sponsored event August 19 at Wilcox Park in Lynnwood.

9.

Adjourn: 8:01 PM – Next regular meeting: July 12, 2017, 6 PM (this will be a special meeting)

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CITY OF EDMONDS DIVERSITY COMMISSION June 21, 2017

COMMISSIONERS PRESENT

Ed Dorame – Co-Chair
Tung Bui
Diana White
Dean Olson
Pat Valle
Sarah Mixson
Councilmember Dave Teitzel

COMMISSIONERS ABSENT

Maria Montalvo – Co-Chair
Donnie Griffin
Councilmember Adrienne Fraley-Monillas,
ex officio

STAFF PRESENT

Patrick Doherty, *ED/CS Director*
Cindi Cruz, *ED/CS Program Coordinator*
Misha Carter, *Diversity Commission Coord.*

1. **Roll Call:** Call to order at 5:30 p.m.
2. **Approval of Agenda:** The agenda approved by consensus.
3. **Public Comment:** None
4. **Appoint commissioner to vacant position from prior interviews on May 31, 2017:** There was consensus to appoint Anabel Hovig as commissioner to fill Mario Brown's term through the end of 2017. .
5. Diana stated she has found a student to work with her on Indigenous People's Day.

Adjourn: 5:40 PM – Next regular meeting: July 12, 2017, 6 PM (this will be a special meeting)