



# SPECIAL MEETING NOTICE EDMONDS DIVERSITY COMMISSION REGULAR MEETING

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The **Edmonds Diversity Commission** will meet on **Wednesday, January 9, 2019**. The agenda and packet for the meeting are attached. Public comment will be accepted at the meeting.

The meeting will be held in the **Edmonds Senior Center, 220 Railroad Avenue, Edmonds, WA 98020.**

The public is welcome to attend the meeting.

Posted/Mailed: January 3, 2019

POSTED:

City Hall  
Edmonds Library  
Edmonds Post Office  
Public Safety

EMAILED:

Newspapers

The Herald  
The Seattle Times  
The Edmonds Beacon

Radio Stations

KCIS/KCMS  
KSER  
KRKO  
KIRO

Television Stations

KING  
KOMO  
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## AGENDA

Edmonds Diversity Commission  
Edmonds Senior Center  
220 Railroad Avenue, Edmonds, WA 98020  
Wednesday, January 9, 2019  
6:00PM – 8:00PM

### 6:00 P.M. - CALL TO ORDER

- |         |                                                                                                                     |
|---------|---------------------------------------------------------------------------------------------------------------------|
|         | 1. Roll Call                                                                                                        |
|         | 2. Approval of Agenda                                                                                               |
|         | 3. Approval of December 5, 2018 Meeting Summary                                                                     |
| 5 min.  | 4. Public Comment (3 minutes per speaker)                                                                           |
| 15 min. | 5. Update from the city: Patrick Doherty, Adrienne Fraley-Monillas,                                                 |
| 25 min. | 6. New Business, Commissioner's Corner                                                                              |
| 60 min. | 7. 2019 Sub-Groups: Review sub-group membership and structure<br>Partnerships<br>Communications<br>Policy<br>Events |
| 10 min. | Additional public comment if needed                                                                                 |

Adjourn – 8:00PM

Next regular meeting: Wednesday February 6, 2019, 6 PM

### **Guiding Principles**

To ensure we meet our responsibilities as a Commission, we agree to:

- start and end our meetings on time
- demonstrate our respect for our fellow Commissioners, the City of Edmonds, and the citizens we represent by: being present, being prepared, actively listening, participating in meetings, completing our individual assignments, and holding ourselves accountable
- “step up and step back”
- establish goals and action plans that are results oriented
- establish subcommittees as needed
- engage in courageous, honest, and open dialogue when faced with difficult issues or questions
- utilize the “Ouch Rule” (assume positive intent; resist the temptation to be offended)
- embrace the education opportunities presented through the Commission meetings
- strive to make decisions by consensus. In a case where consensus cannot be reached after a reasonable attempt has been made, the Chairperson may call for a majority vote.

**CITY OF EDMONDS  
DIVERSITY COMMISSION  
December 5, 2018**

**COMMISSIONERS PRESENT**

Diana White, Chair  
Ed Dorame  
Maria Montalvo  
Dean Olson  
Sarah Mixson  
Brian Potter  
Anabel Hovig  
Pat Valle  
Donnie Griffin, Vice-Chair  
Councilmember Adrienne Fraley-Monillas, *ex officio*

**COMMISSIONERS ABSENT**

**ELECTED OFFICIALS AND STAFF PRESENT**

Cindi Cruz, *ED/CS Program Coordinator*  
Carolyn Douglas, P  
Misha Carter, *Diversity Commission  
Coordinator*

1. **Roll Call:** Call to order at 6:02 p.m.
2. **Approval of Agenda:** The agenda approved by consensus.
3. **Approval of Meeting Summary of November 7, 2018:** Summary minutes approved as submitted by consensus.
4. **Public Comment:** Pat O'Neal from Edmonds Arts Commission (EAC) congratulated the City on receiving Creative District Designation. She asked the Commission to provide encouragement to anyone in their networks to apply for the open position on the EAC.
5. **Interview Commissioner Applicants:** (Print standard questions): Paul Cathcart, Richard Suico, Ashley Song, and Mindy Woods. Each candidate was asked the same set of question: Why are you interested in joining the Commission? What unique qualities and/or experience you have that would contribute to the Commission's success moving forward. Do you have the time available that this commission requires? The Commissioners also asked some additional questions.
6. **Appointment of new Commissioner and potential reappointment of Donnie Griffin and Sarah Mixson to 3-year terms:** Commissioners discussed the applicants and chose Mindy Woods as the top choice. Paul Cathcart was the 2<sup>nd</sup> choice, and if there is an opening within the next 3 months he will be called to ask if he would fill a vacant position. Mindy will be recommended to the City Council for an interview and confirmation. Donnie and Sarah were recommended for reappointment to 3-year terms and their confirmation will be on the Council agenda next week.
7. **Update from the City** Adrienne provided the update: more student commission applications are needed for the Youth Commission and the Council Student Representative. The Council

approved the Diversity Commission request for up to 30 hours per month in consultant help to free up director's time. Next meeting will be on January 9, 2019.

8. **New Business, Commissioner's Corner:** Pat reported the ECA equity and inclusion committee is interested in working with the Diversity Commission. Training will be held on February 13 at ECA establishing common language for boards, staff and opening up to community. There will be the Commission grant supported MLK event at ECA in January, Donnie expressed his appreciation of Commission support for this event. Anabel mentioned that this is David Ortiz's last day to attend the meeting. David reminded the Commission of the April 20 Communities of Color Coalition race event that will be held at Everett Community College. This is Diana's last meeting and the Commission expressed their gratitude for her work with the Commission from the beginning.

9. **2018 Sub-Groups:**  
Partnerships/Communications/Grants: Partnerships with project story-telling group has started.

Policy: No updates provided

Events: No updates provided

**Adjourn: 8:01 PM – Next regular meeting: January 9, 2019, 6 PM at Edmonds Senior Center.**